# Personalised input:

# minimum prep, maximum impact

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### Investigate these areas to involve your students more, and heighten engagement:

- 1. How you can relate to your students' area of work
- 2. Corporate materials (brochures; website)
- 3. Ways of finding out about your students' interests
- 4. Course book use
- 5. Industry-related podcasts

## 1. How do you relate to your students' area of work?

What have you (or a friend / relative) done or experienced which you can use to relate to your students' area of work? Think of how to incorporate it into a lesson. **Benefits:** 

- Helps to bridge the gap between your (lack of) knowledge, and students' expertise
- Helps demonstrate your interest in their work
- May help exploit relevant corporate documentation for follow-up language work.

# 2. Corporate materials (brochures; websites)

If potentially 'boring', look at the pages of a different department, or the website of a rival company.

Give students a task which is relevant to what they need to do in English (e.g. 'Feedback on the page you read in a summary / brief report / email / mini presentation / ...'

# 3. Finding out about the students / their needs

- Needs Analysis
- Getting to know your students
- General chat

Use step-by-step activities (including **Framework Materials** – see references, below) to help structure student talk and discussions about common issues at work. These can be very short (e.g. warmers / fillers).









Framework 1: Points of contact in the company/organization

B A D E (speaker) С

#### 4. Course book use & personalization

Use a good course book to structure your course. Look for opportunities specifically at the start & end of each section or unit for students to relate to the material. 'Lift' activities off the page, and structure them.

#### 5. Industry-related podcasts

[Become a podcast-listener yourself, first!] Find good industry-related podcasts and/or blogs, and introduce your students to them; encourage them to listen at home, and report back.

OVER TO YOU! (choose 2!)

Your weekend / next week's challenge:

- How can you relate to your students' work / industry?
- Check an industry **website** of a *rival* company
- Choose a format: get your students to fill it in: **find out more** about your students
- Check your **course book** for opportunities to relate content to your students' work
- Find a suitable **podcast** for your students

#### REFERENCES

OUP Business Result, 2<sup>nd</sup> edition, Intermediate (2016). Hughes, J. & Naunton, J. OUP International Express, 3rd edition, Upper Intermediate (2014). Appleby, R. & Watkins, F. Ellis, M. and Johnson, C. (1994). Teaching Business English. OUP Frendo, E. http://englishfortheworkplace.blogspot.hu/2018/03/what-are-framework-materials.html (retrieved 11.11.2018) Rei, C. (2012). http://businessenglishideas.blogspot.hu/2012/11/the-communicative-event-session-recap.html (retrieved 11.11.2018)

\* For a copy of the powerpoint slides & handout for this talk, go to 'Conference Talks' here: http://rachelappleby.edublogs.org

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